ESTD: 1917

University College of Engineering,
Osmania University, Hyderabad-500 007

ESTD: 1929

NOTIFICATION

Applications are invited from the registered Vendors/ Suppliers to offer best price for supply of all items as per Annexures to Engineering College Hostels & Messes, OU Campus, Hyd – 500007. The sealed quotations to be submitted at Principal's office on or before **03rd December, 2026** by **4.00 PM**. For more details visit the College website www.uceou.edu or University website www.osmania.ac.in.

Date: 13th November, 2026

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Osmania University

TERMS & CONDITIONS

1. The Firms should submit their tenders, duly enclosing Demand Drafts towards the Non-refundable fee of Rs. 5,000/- (Rupees Five Thousand only) in the name of The Principal, UCE, Hostels, OU after going through the conditions laid down.
2. Only reputed Vendors/suppliers/firms having expertise in similar field of works pertaining to Kirana and Grocery Items shall be eligible to participate. The bidders are advised to quote prices plus applicable taxes as per government norms. The discretion is vested with the College to decide based on its requirements. However, the College shall invite the L-1 bidders for negotiations, if it feels the lowest prices quoted are on the higher side.
3. The Bidder shall strictly adhere to all the terms and conditions stipulated in the tender with regard to Supply of Kirana and Grocery Items for hostels & messes at University College of Engineering (A), Osmania University.
4. The following information shall be furnished by the tenderer along with supporting documentary evidence:
   a) Registration Certificate of the Firm
   b) Labour Licenses
   c) TSGST/CST/CGST Registration Certificate
   d) PAN Card
   e) Detailed profile of the firm
   f) Recent Work Orders of similar items supplied to Government institutions, Universities, Public Sector undertakings, Govt. Department etc.
   g) IT Returns for the last three financial years.
5. The rates shall remain fixed and constant throughout the entire contract period and shall not be modified under any circumstances.
6. Offers received after the bid closing date and time shall not be considered.
7. Telex/Tele fax/E-Mail Tenders will not be accepted. The University takes no responsibility for delay, loss or non-receipt of tenders sent by post/courier. Online e- tenders only shall be accepted.
8. Any offer containing incorrect statements or incomplete information shall be summarily rejected and no unsolicited correspondence shall be entertained.
9. PRICE BID of only those bidders who qualify in the technical evaluation shall be opened
10. University College of Engineering (A), Osmania University reserves the right to accept or reject any offer, in full or in part, or accept any offer other than the lowest without assigning any reasons thereof.
11. The Vendor's supply shop should be located within 20 kilometers radius of the College Hostels. Before quoting the rate, the bidders are advised to conduct physical survey of College Hostels in Osmania University campus.
12. The Successful vendor should execute agreement bond of Rs.100/- along with caution deposit of Rs.1,20,000/- (Rupees One lakh Twenty thousand only) for **Annexure-I** & Rs.15,000/- (Rupees Fifteen thousand only) for **Annexure-II** and **Annexure-III**. The caution deposit shall be refundable after the completion of the Agreement period.
13. The tender will be awarded even if a single bidder is qualified as per the tender norms.
14. The College reserves the right to cancel the tender or terminate the contract with L-1 vendor without assigning any reasons thereof. The Next lowest quoted L-2 vendor will be considered for the award of the tender.
15. The Bidder shall not have been blacklisted by the Departments /Ministries of the Govt. of India/ State Govt./ PSUs/ reputed educational institutions and the firm should submit the undertaking in this regard.
16. Whenever deemed necessary, University may seek clarification on any aspect from the Bidders. However, this shall not entitle the Bidder to change or cause any change in the price quoted. The University may, if so required, ask the Bidder to provide samples of the Kirana & Grocery items. All expenses for this purpose, including transportation shall be borne by the Bidder.
17. Tenders containing any condition leading to unknown or indefinite liability shall be liable to be summarily rejected.
18. If the Vender repeatedly supplies defective or poor quality items, the vendor's caution deposit submitted during the execution of the agreement shall be forfeited.
19. Payment shall be made within 20 days from the date of submission of the bills.
20. The Selected firm/vendor shall supply the items for a period of six (6) months subject to satisfactory performance. The contract may be extended for another six (6) months from the date of issue of extension Letter, at the existing rates and under the existing and conditions.
21. In the event of the hostels being closed under any circumstances, all unused or leftover items shall be taken back by the vendor, and the corresponding bill shall be settled accordingly.

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Annexure-I

LIST OF KIRANA & GROCERY ITEMS

S.No	Name of the item	Per kg/Unit Price
1.	Raw Rice (18 Months Old) a) HMT b) Sona Masoori	
2.	Oil 15 Kg Tin - Vijaya a) Refined Sun flower b) Ground Nut	
3.	Dal Tuvar	
4.	Pally (Big Size)	
5.	Dry chillies : a) Guntur Mirchi, b) Teja Mirchi	
6.	Maida (Shalimar Brand)	
7.	Wheat Ata (Shalimar)	
8.	Rice (Mota Rice)	
9.	Dal Chana	
10.	Dal Mash	
11.	Dal Moong	
12.	Dal Phutana	
13.	Bambino (Ashirvad)	
14.	Besan	
15.	Biryani Leaf	
16.	Biryani Flower	
17.	Black Pepper	
18.	Bombay Rawa	
19.	Chilly Powder (Swastik Brand)	
20.	Powder (Sabena)	
21.	Colour (999) 10 gms : Kysari Yellow, Orange Red	
22.	Corn Flour	
23.	Custard Powder (Weikfiled)	
24.	Dalchini	
25.	Dhania	

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26.	Eating soda	
27.	Haldi /Tumeric Powder (Swastik)	
28.	Idly Rawa	
29.	Ilaichi	
30.	Kabuli Chana	
31.	Kaju 2 Piece	
32.	Khopra Cutting	
33.	Kishmish	
34.	Kalongi	
35.	Lavang	
36.	Meal Maker (Medium size)	
37.	Methi	
38.	Mota salt	
39.	Marwadi Menthi	
40.	Fryums (a) Papad (b) Yellow rings (c) Bats (d) wheel frames	
41.	Pickles : a) Mango b) Lemon	
42.	Rai	
43.	Red Cherries	
44.	Shahzeera	
45.	Sugar	
46.	Table salt (iodized)	
47.	Tamarind	
48.	Tea powder (Gemini)	
49.	Till	
50.	Tamoto souce	
51.	Wheel Surf	
52.	Zeera	
53.	Tarbooz	
54.	Red Dal	
55.	Gasala	
56.	Amchur Powder	

57.	Milmaker chura	
58.	Soya Sauce	
59.	Green Sauce	
60.	Red Chilli	
61.	Jai Flower	
62.	Jaggery (Belam)	
63.	Veniger	
64.	Inguva	
65.	MTR Sambar Powder	

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Annexure-II

S.No	Name of the item	Per kg/Unit Price
1.	All Vegetables	
2.	Onion	
3.	Ginger	
4.	Garlic	
5.	Fire wood	
6.	Banana/Seasonal Fruits	
7.	Biscuit	
8.	chocolate	
9.	Milk : Vijaya (Whole Sale Rates) a) Tonned Milk b) Full Cream Milk c) Curd – TM (1000 ML) d) Paneer – 1 kg	

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Annexure-III

S.No	Name of the item	Per kg/Unit Price
1.	a) Chicken b) Mutton c) Fish (Whole Sale Rate/250 kgs per week Approximately)	
2.	Eggs (Whole Sale Rate) Quantity 8,000 Eggs per week approximately)	

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